

# Sacred Heart Catholic Primary School

Merry Hill Road, Bushey, Hertfordshire, WD23 1SU

Telephone: 01923 493040

Fax: 01923 493041

Email: [admin@sacredheart682.herts.sch.uk](mailto:admin@sacredheart682.herts.sch.uk)

Website: [www.sacredheart682.herts.sch.uk](http://www.sacredheart682.herts.sch.uk)

Acting Headteacher: Mrs Anna Smith



Dear Parents,

The school's Breakfast Club runs five days a week during term-time only, from 7.40am - 8.50am for Nursery to Year 6 children. You can choose which days your child attends. A healthy, nutritious breakfast is provided and the children have lots of fun and access to a variety of toys and games. The club is inspected by Ofsted, and all the staff are DBS checked. Mr Ben Taylor is the Breakfast Club Supervisor.

Breakfast Club prices are as follows:

£4.00 per child per day

£3.50 per child per day for two children or more of the same family.

Children attending Breakfast Club will need to have booked in using School Gateway, and their session paid for, at least one day in advance in order to secure their place. To book a place you will need to ensure your child is registered with Breakfast Club. Please complete the attached form and return it to the school office or Mr Taylor.

To secure your child's place and book a club session please do the following:

1. **Login** to School Gateway and **select** Breakfast Club, then **make booking** and select the appropriate rate. *(If you have only one child attending Breakfast Club please book using the standard rate. If you have two or more children attending please book using the sibling rate.)*
2. From the session calendar click on the session you would like to make bookings for. A running total of cost will be shown for the sessions booked.
3. Click **book** selected sessions. A confirmation message will appear asking you to confirm. Click **book now** to confirm your choices.
4. Click on **pay now**, select **Breakfast Club** payment request and follow the instructions.

Places are limited to 40 children and will be allocated on a first come first serve basis. If you wish to cancel your booking you will need to contact the school office 24 hours prior to cancellation.

Please do not hesitate to contact the school office if you have any queries or difficulties.

Kind regards

Mrs Anna Smith  
Acting Headteacher



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## BREAKFAST CLUB

I would like to register my child with Breakfast Club.

Child's Name: .....

Class/Year: .....

Parent's Name: .....

Date: .....

Contact Telephone Number: .....

Allergies: .....

